

Mission Acres Facility Policies

Mission Acres is dedicated to ensuring that the a) facility is safe b) grounds are groomed c) external and internal structures are in good repair d) facility is kept clean. The following policies reflect our commitment in carrying out these mandates. Anyone accessing Mission Acres must adhere to our policies and we reserve the right to remove or refuse entry to anyone who violates any of them. Policies will be updated or amended as necessary.

General

1. Treat people and animals with dignity and respect.
2. Do not use offensive language.
3. Under no circumstances will abuse of any kind be tolerated.
4. No drug use on Mission Acres property.
5. Smoking is allowed only in the designated area.
6. Ask permission before borrowing items from others.
7. Treat the facility with care and respect. If something is broken or requires attention please let management know.
8. If you notice a safety issue/hazard please let the staff know.
9. You are responsible for all guests you invite onto the property.
10. If you are going to be away for holidays or an extended period of time you need to provide the Facility Director with notice and emergency contact information.
11. DO NOT feed horses that are not your own without permission from the owner.
12. Hay is distributed by the Maintenance Manager or designate. Boarders are responsible to purchase their own hay if their horse requires hay when it is going off-site.
13. Shavings are available to the boarders for their box stall and when cleaning urine on concrete. Boarders are responsible to purchase their own shavings if they require it for their trailer or bedding off-site.
Note: Mission Acres will try to accommodate storage for individuals in regards to point 12 and 13
14. Horse entrance to the box stall area adjacent to the arena is prohibited unless you receive permission from the Afseth's or designate).

Use of Facilities

1. All visitors and guests must sign a Mission Acres Liability Release Waiver when arriving onsite.
2. Barn hours are from 7 am until 10 pm daily. If you require access outside of these hours please contact the Facility Director.
3. Boarders will be notified when the facility is used for clinics, events or private functions.
4. If a boarder gives someone permission to visit/handle/ride their horse then they must let the Facility Director know in advance.
5. Haul-in riding is available based on approval. Haul-in horses may enter the barn and use wash stalls, but may not be left unattended. Arrangements must first be made with the Facility Director and proof of vaccination is required before horses arrive on site.
6. Dogs may be allowed on site at the discretion of management, owners will be asked to remove them if they that pose a risk, nuisance or danger.
7. Dogs and cats are not permitted in the arena/riding areas.

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Boarder Barn

1. Box stalls requirement and surrounding area:
 - a. Sweep the area in front of your box stall as needed
 - b. Maintain a clean box stall
 - Daily - remove manure and soiled bedding
 - **Every two months and within the first week of the given month*** - you are required to clean the walls and bars (inside and out) of your box stall, including the top bar with water and dishwashing soap. Use Listerine and water to clean the water bowls out; scrub with toilet brush.
 - c. Items are not allowed to be stored on the floor in front of the box stall
 - d. You are permitted to have items on the string, saddle rack, and hook while you are engaging with your horse but they must be removed prior to your departure. If something is on the ground while you are engaging you're your horse, ensure it is not a safety issue for your horse or other horses.
 - e. With the exception of a halter, items are not permitted to be left hanging/stored on the outside of the box stall unless you are engaging with your horse (see point "C" for clarification) or the bars of the box stall. Note, items in your box stall must be stored in a container and placed on the wall adjacent to the door. **Note, horses cannot be placed in a box stall that has items in it**
 - f. Blankets and coolers are to be stored on the hooks allocated for blankets
2. Alleyways – are to be kept clear and no items are permitted to be left on the floor.
3. Wash rack - Keep the area clean and ensure the drain is emptied after each use.
4. Garbage and recycling – place items in appropriate bins
5. Manure, dirt, soiled shavings*:
 - a. Keep all areas clean of horse manure.
 - b. Put waste into the wheel barrow **and** then transport to the manure spreader prior to your departure. **Note, hair is to be put in the garbage not wheelbarrows or manure pile.***
6. If your horse urinates on the barn floor you must put shavings on the area so that it absorbs the urine, sweep area once it is absorbed, place shavings in wheelbarrow and wash area with water and vinegar.*
7. Doors:
 - a. Horses are not permitted to enter/exit through man doors.
 - b. In the winter or when there is inclement weather (wind, rain, etc.) you must immediately close the doors.
8. Turn off lights if not required and if you are the last to leave.

***A \$30.00 fine will be automatically billed to anyone who does not adhere to the policies under point 1.b and point 5 and 6.**

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Riding Etiquette

1. Free lunging is only allowed when the arena is vacant. All gates and doorways must first be secured.
2. During a lesson, the trainer has the right to ask other riders to use only a designated portion of the arena.
3. All jumps and equipment must be removed after use. Failure to do so will result in restriction of use for a minimum of 1 week.
4. Clean up all manure and put in the tractor bucket and Maintenance Manager or designate will empty it as needed.

Safety – General

1. When riding helmets must be worn.
2. Closed-toe footwear is recommended.
3. Do not leave horses unattended in arenas, alleyways, wash racks or cross-ties.
4. Use quick release techniques when tying horses.
5. Whenever you secure your horse (box stall, rings, etc.) it is **mandatory** that you use baler twine or a device such as a “Safe-T-Tie”
6. Do not tie your horse to the parameter fence that surrounds the bleachers.
7. Only operate equipment on the property with permission from a staff member.

Safety – Children (17 years and younger)

1. Entering pastures:

- a. Children 10 years of age and under must be accompanied by an adult (18+).
- b. Children between the ages of 11 to 15 must be accompanied by a buddy, who is 11 years of age or older.
- c. All minors (17 years and younger) must wear a helmet.

2. For children ranging 17 years and younger:

- a. Children 15 years and young who ride on Mission Acres property must be under the direct supervision of someone 16 years of age or older.
- b. A parent or guardian **MUST** be in the arena (note, lounge above arena is not considered the “arena”) when their child (15 years and younger) are riding in it.
- c. Use of jumps:
 - i. Under the age of 16 - only allowed under the direct supervision of their trainer in a scheduled lesson.
 - ii. Ages 16-17 – can be used if approved by their jumper/trainer but they must be supervised by a parent or guardian.
- d. Cavalettis cannot be used by children 17 and younger without direct supervision of a trainer in a scheduled lesson. If the jumper trainer has deemed them to be independent in their use a child can use them outside of a lesson but the child must be supervised by a parent or guardian in the arena (note, lounge above arena is not considered the “arena”). The trainer will let the Facility Director know who has been approved.

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- e. Children 17 years and younger cannot use Cowboy challenge items without direct supervision of a trainer in a scheduled lesson. If their trainer has deemed them to be independent in their use a child can use them outside of a lesson but the child must be supervised by a parent or guardian in the arena (note, lounge above arena is not considered the "arena"). The trainer will let the Facility Director know who has been approved.